



Judiciary of Guam
Office of the Public Guardian
www.guamcourts.gov

Guardianship Handbook

A Guide to Adult Guardianship Expectations for Court-Appointed Guardians



Created by the Office of the Public Guardian

June 2026

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Message from the Chief Justice

Håfa Adai,

On behalf of the Judiciary of Guam, I commend you and your predecessors for accepting the noble and profoundly important responsibility of serving as a guardian.

Twenty-five years ago, the Legislature recognized the need to provide services for veterans and other adults and their families who were “by reason of old age, disease, weakness of mind or other cause, unable, unassisted, properly to manage and take care of himself or his property, and by reason thereof is likely to

be deceived or imposed upon by artful or designing persons.” These services must uphold individual dignity; promote independence whenever possible; and support, rather than diminish, each person’s inherent worth. From that vision, the Office of the Public Guardian was established.

Justice is not solely about resolving disputes; it is equally about protecting the rights and dignity of every person. Through our commitment to equal justice, fairness, inclusion, and public trust, the Judiciary strives to ensure that vulnerable members of our community receive the protection and support they deserve.

It is my hope that this handbook serves as a practical and valuable resource as you carry out your responsibilities. I also thank the authors and contributors whose dedication and expertise made this publication possible.



Message from the Chief Justice

As we look to the future, we will continue to strengthen our partnerships, enhance the services we provide, and remain united in our commitment to protecting those who rely on us. Together, we can ensure that every individual entrusted to our care is treated with dignity, compassion, and respect, while preserving the integrity of the guardianship system for generations to come.



KATHERINE A. MARAMAN

Chief Justice of the Supreme Court of Guam

Foreword

Håfa Adai,

Welcome, and thank you for accepting the important responsibility of serving as a guardian.

Every guardianship is unique because every person is unique. While the law establishes the authority and responsibilities of a guardian, the work itself is deeply personal. It requires patience, sound judgment, compassion, and a steadfast commitment to protecting the rights, dignity, and well-being of another person.



Our goal in preparing this handbook is to give you practical guidance as you carry out that responsibility. Whether you are a family member serving a loved one, a volunteer guardian, or a professional guardian, you will encounter decisions that require careful thought and a clear understanding of your legal duties. This handbook is designed to help you navigate those responsibilities with confidence by providing straightforward information, practical tools, and answers to many of the questions guardians commonly face.

Throughout these pages, you will find guidance on your legal responsibilities, reporting requirements, financial management, decision-making, ethical obligations, and the resources available to support both you and the individual under your care. We encourage you to return to this handbook often and to view it as a working resource throughout your service as a guardian.

Foreword

At the heart of every guardianship is a simple but profound principle: the person under guardianship remains a person first. Guardians should encourage independence whenever possible, honor the individual's wishes and values to the greatest extent the law allows, and make decisions that promote safety, dignity, and quality of life.

The Office of the Public Guardian is committed to supporting guardians through education, guidance, and collaboration. While this handbook cannot replace the laws of Guam or the specific orders of the court, we hope it provides the knowledge and confidence you need to fulfill your responsibilities effectively and responsibly.

Thank you for your willingness to serve. Your commitment helps ensure that Guam's most vulnerable individuals are protected, respected, and empowered to live with dignity. Together, we strengthen our community by safeguarding the rights and well-being of those entrusted to our care.

A handwritten signature in black ink, appearing to read 'Andrew T. Perez', with a stylized flourish at the end.

Andrew T. Perez, *Esq.*
Public Guardian

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Chapter 1: Introduction

History of the Office of the Public Guardian

In January 2001, the Office of the Public Guardian (OPG) was established under the Supreme Court of Guam. The creation of OPG was driven by the efforts of community organizations serving older adults and individuals with disabilities, including Guam Memorial Hospital and Guma' Mami. In response, the Guam Legislature formally established OPG to provide guardianship services for eligible adults and families and to promote less-restrictive alternatives to guardianship.

OPG is led by the Public Guardian, who serves as a guardian for adults who are unable to care for themselves or manage their property due to a disability, medical reasons, or age, and when no suitable family member is available to act. The Public Guardian is a government employee appointed by the Chief Justice of the Supreme Court of Guam.

The current Public Guardian, Andrew T. Perez, *Esq.* was appointed by Chief Justice Robert J. Torres in 2024 and is supported by staff including Judicial Social Workers, a Court Fiscal Officer, and a Management Officer.

Purpose of Handbook

This handbook, published by the Judiciary of Guam, serves as an easy-to-read guide on guardianship duties and expectations. The handbook explains what the Court requires of *you* as a Court-appointed guardian for your adult ward. This handbook provides both Court-required guidance and additional information to support you in your role as guardian, from filing required documents to understanding your responsibilities and acting in your ward's best interest.

What is Guardianship?

Guardianship is a legal arrangement where the Court appoints a guardian to make decisions for an adult who cannot do so independently. Under Guam law, a **guardian** is a person appointed to take care of the person or property of another (Guam Code Annotated, Title 15, § 3501, 2024). The Superior Court of Guam may appoint a guardian for an adult who cannot manage personal or financial affairs due to old age, illness, disability, cognitive impairment, or other significant limitations (Guam Code Annotated, Title 15, § 3801, 2024).

A **protected person**, or **ward**, is an adult placed under the legal protection of a guardian because they are unable to independently manage important aspects of their personal, medical, or financial life.

Type of Guardianship

There are two types of guardianships: (1) **Guardian of the Person** and (2) **Guardian of the Estate**. A Guardian of the Person makes decisions about the ward's medical care, living arrangements, and daily personal needs. A Guardian of the Estate manages the ward's financial affairs, including income, expenses, property, and bills. When necessary, the Court may appoint one guardian to make decisions for both the person and the estate.

Full Guardianship

Full guardianship is the most comprehensive and restrictive type of guardianship. Under full guardianship, a Court-appointed guardian holds complete legal authority over all aspects of the ward's life, including both *Person* and *Estate*. Full guardianship is typically granted only when a person's cognitive or physical impairments are so severe that they cannot make informed choices, and when no less restrictive alternatives can adequately ensure their safety and well-being.

Limited Guardianship

A guardian may be appointed on a limited basis when an adult needs help only in specific areas while remaining independent in all other aspects of life. In **limited guardianship**, the guardian may be appointed over only the *Person* or only the *Estate*, but not both. This type is used when the individual can generally manage their own affairs but requires support in clearly defined areas.

Temporary and Conditional Guardianship

The Court may also appoint a guardian on a temporary or conditional basis when an adult needs assistance for a limited time or under specific circumstances. These appointments give the guardian authority only within the scope and duration set by the Court.

Temporary guardianship is typically used in urgent or short-term situations. For example, if a protected person is discharged from the hospital without housing, they may be temporarily appointed to help secure safe shelter. Once a stable living arrangement is found, the temporary guardianship may be terminated.

Conditional guardianship grants a guardian authority only under certain conditions or limitations defined by the Court. This allows support to be tailored to the adult's needs without imposing a full guardianship, which can be more restrictive than necessary. For instance, an adult who manages daily life independently but struggles with financial decisions may have a guardian appointed solely to handle banking and bill payments.

Importance of Knowing

Understanding the different types and scope of guardianship is important to ensure adults receive only the level of intervention they truly need while maintaining as much independence as possible. This knowledge also guides guardians, families, service providers, and the courts in selecting the least restrictive option that appropriately meets the individual's needs.

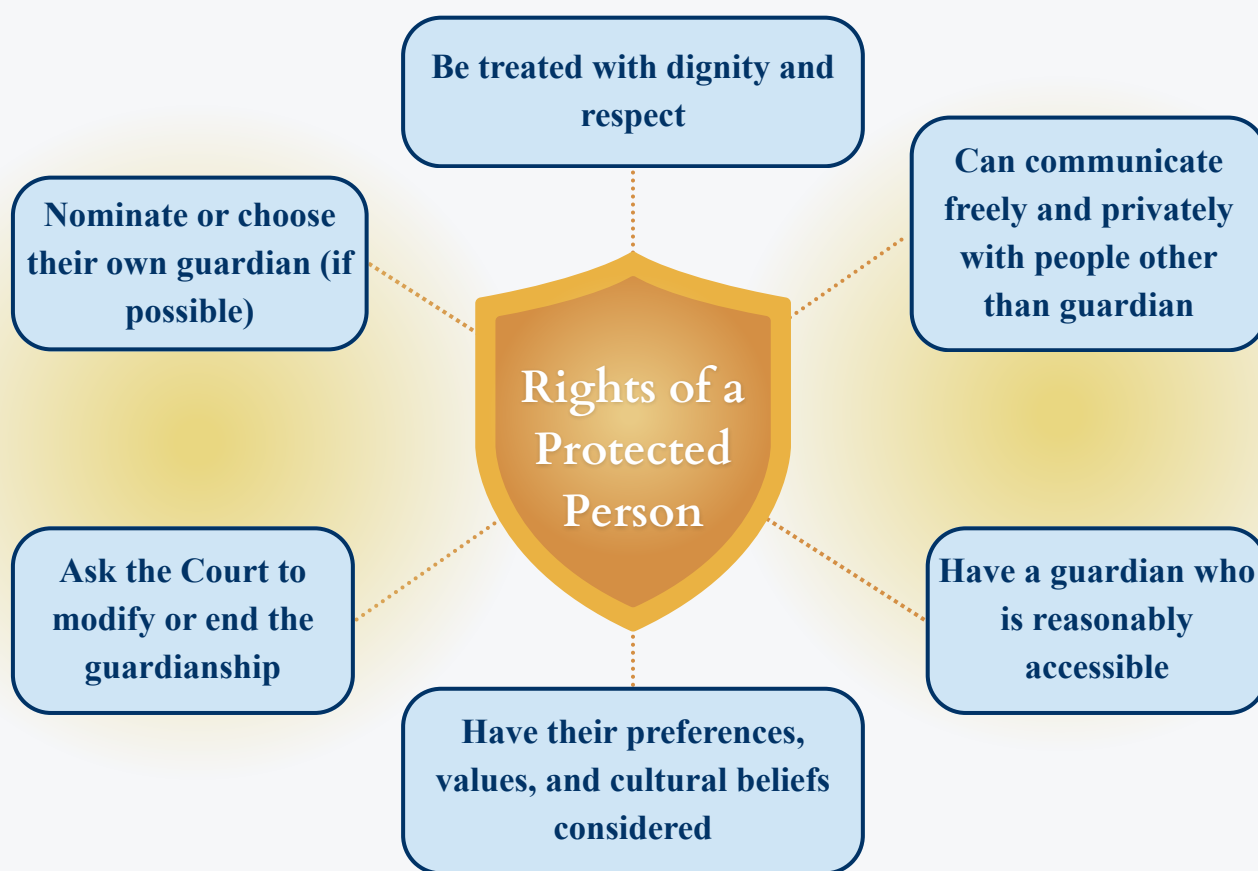


Chapter 2: Roles and Expectations

Protected Person's (Ward) Roles and Rights

Although a protected person (ward) may be under guardianship, they still have important roles and rights that must be respected. When possible, the ward may participate in helping the Court choose an appropriate guardian and can provide input about their needs, preferences, and concerns. Wards also play a role in sharing information with their guardian and participating in decisions to the extent they are able.

In addition to these roles, a protected person has the right to:



Guardianship limits many of the decisions a ward can make, but it is important to remember that wards still have rights even when a guardian is appointed.

Guardian's Roles and Responsibilities

The Court expects appointed guardians to fulfill specific duties as they care for their ward. These duties are outlined in the **Order of Appointment of Guardian**. This court order explains the guardian's authority and expectations of guardianship. Because each order may be different, guardians must carefully read and understand their specific responsibilities, duties, and reporting deadlines.

The Court will also provide the guardian with **Letters of Guardianship**, to show proof of the court-appointed status.

WINGS Guardianship Training

Under new guardianship practices, all Court-appointed guardians are required to complete the **Working Interdisciplinary Networks of Guardianship Stakeholders (WINGS) Guardianship Training** within three months from the appointment date, unless the Court specifies otherwise. This training teaches guardians about their roles and responsibilities, similar to the information provided in this handbook.

Guardian of the Person Responsibilities

A **Guardian of the Person** is responsible for ensuring the ward's personal well-being, safety, and daily care needs are met. This responsibility involves making decisions about the ward's health, medical treatment, living arrangements, and quality of life.

The responsibilities might include scheduling and attending medical appointments; coordinating services or support programs; arranging appropriate housing or supervision; assisting with daily personal needs; and communicating with healthcare or service providers.

The guardian must also follow the Court-approved Guardianship Plan to confirm the ward's needs are being met in accordance with the Court's expectations.

Guardian of the Estate Responsibilities

A **Guardian of the Estate** is responsible for managing the ward's money, property, and overall financial affairs. The purpose of this role is to protect the ward's assets and ensure they are used only for the ward's benefit. As a **fiduciary**, the guardian is *legally* required to act with honesty and care when making financial decisions on the ward's behalf.

Fiduciary responsibilities include managing the ward's income, savings, and property; paying bills and routine expenses; keeping all funds separate from the guardian's personal money; maintaining accurate and complete financial records; and seeking Court approval when required.

Bond of Guardianship

The Court may require a bond to be provided if the ward has a large estate. A **bond**, typically set at twice the value of the ward's assets, serves as financial protection in case the guardian of the estate mismanages funds or fails to fulfill their fiduciary duties.

Purchases in Excess of \$2,000

A Guardian of the Estate cannot sell the property belonging to the ward or the estate without first getting the Court's approval. Permission must be granted before any sale, transfer, or disposal of the ward's property can occur.

Most guardianship orders require Court approval for extraordinary expenses. This typically includes any single purchase or financial transaction that exceeds \$2,000. Before using the ward's funds for a major expense, the guardian must notify the Court, request approval, and wait for the Order to be issued.

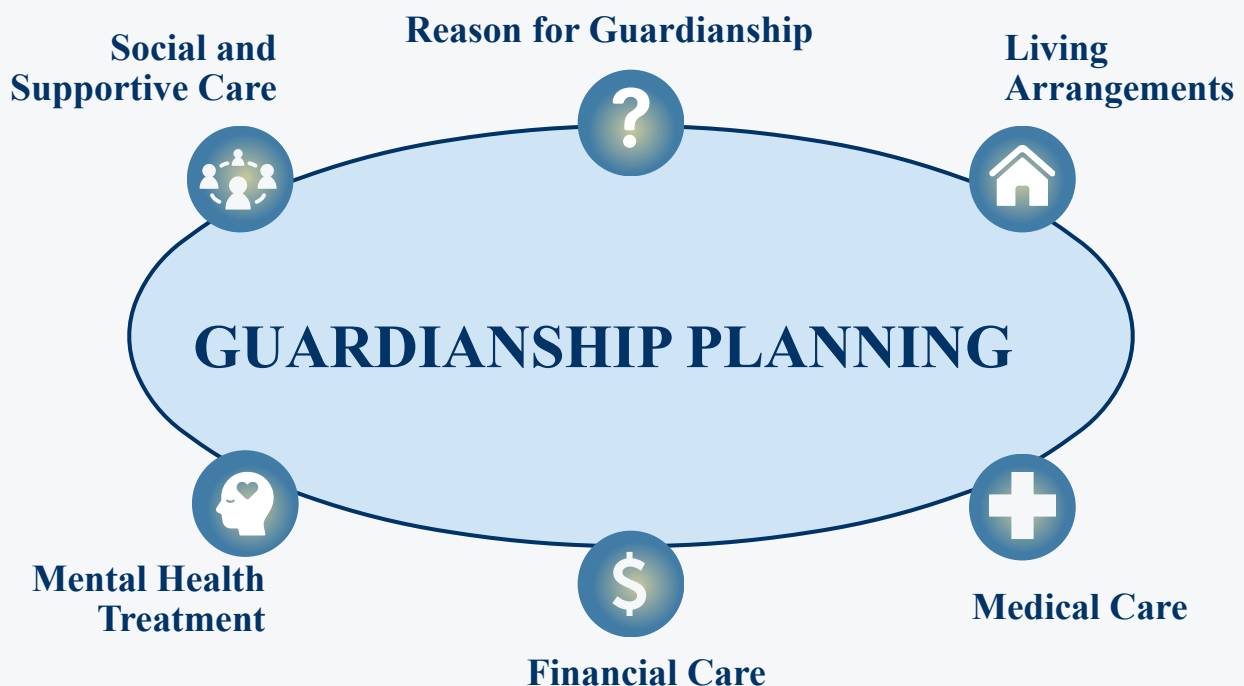
Court-Required Forms

The Court may require specific documents to be submitted on a regular basis for each ward, including updated Guardianship Plans and financial reports. Guardians must track all deadlines to ensure the Court is kept informed of the ward's financial status and overall well-being.

Guardianship Plan

Guardians may already be familiar with the **Guardianship Plan** since it is one of the required documents to file a petition for adult guardianship. The Court also requires a current plan when guardianship is established, and this plan must be updated whenever there are significant changes in the ward's circumstances.

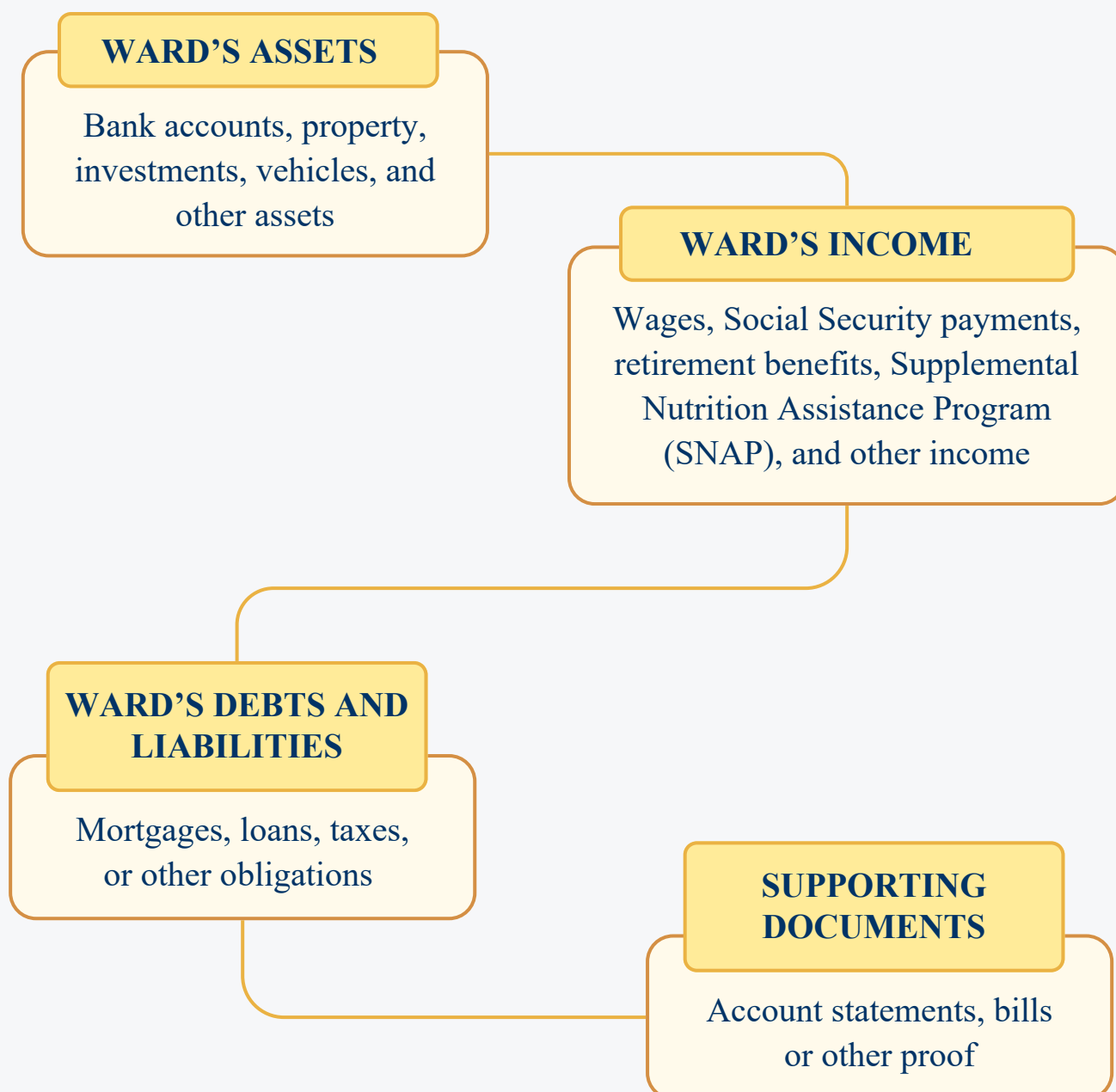
The Guardianship Plan should outline the care, support, and decision-making needs of the individual, helping the guardian, the Court, and service providers understand the ward's situation, goals, and supports. A well-developed plan encourages the least restrictive alternatives and guides the guardian in making consistent and informed decisions.



Inventory and Appraisement

An **Inventory and Appraisement** is a financial document that must be filed with the Court within three months of a guardian's appointment (15 G.C.A § 4301). This document lists all assets the ward owns and their values, giving the Court a clear starting point for understanding the ward's financial situation.

When preparing the Inventory and Appraisement, the guardian **must** report the following:

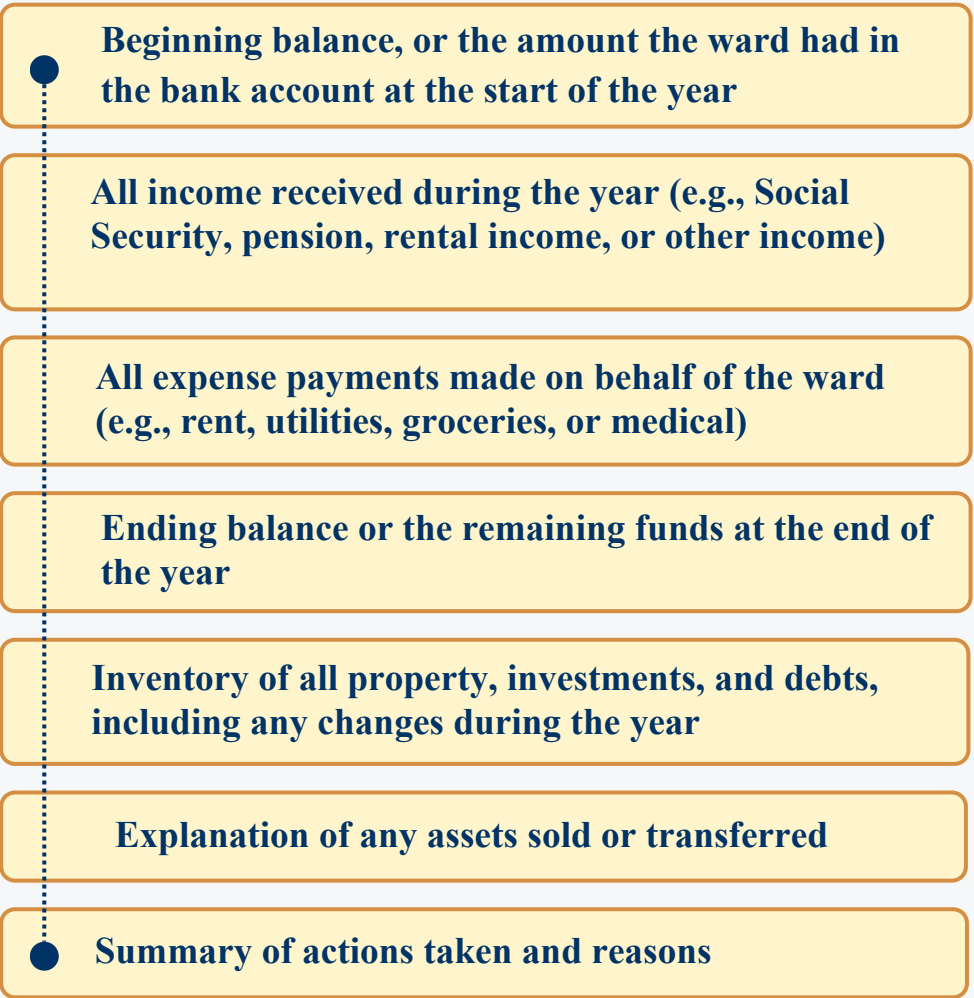


Annual Accounting

An **Annual Accounting** is another financial report that a guardian files with the Court once a year to show how the ward's finances have been managed over the past year. The purpose is for the guardian to show how they are properly managing the ward's assets and income.

If the Social Security Administration or another agency has appointed the guardian as a representative payee for the ward's benefits, copies of those reports must be included if requested by the Court.

When preparing the Annual Accounting, the guardian **must** report the following in detail:

- 
- **Beginning balance, or the amount the ward had in the bank account at the start of the year**
 - All income received during the year (e.g., Social Security, pension, rental income, or other income)**
 - All expense payments made on behalf of the ward (e.g., rent, utilities, groceries, or medical)**
 - Ending balance or the remaining funds at the end of the year**
 - Inventory of all property, investments, and debts, including any changes during the year**
 - Explanation of any assets sold or transferred**
 - **Summary of actions taken and reasons**

Final Accounting

If the ward passes away, or if the guardianship case is being terminated for another reason, such as relocation or because the ward is no longer legally incapacitated and is able to manage their own affairs (as supported by an updated Medical Evaluation indicating that guardianship is no longer necessary), the guardian must file a **Final Accounting** with the Court.

The accounting provides a complete and final record of the ward's financial status at the time the guardianship ends. The Final Accounting includes the same information required in the Annual Accounting, typically covering the period from the last approved accounting through the date the guardianship terminates. This report allows the Court to verify how the ward's assets were managed and ensure all financial responsibilities were met to properly close the guardianship case.

Suggestion of Death

When a ward passes away, a **Suggestion of Death** must be filed with the Court within fourteen (14) days of the ward's death. This document formally notifies the Court and should include a copy of the death certificate. Along with the Final Accounting, filing the Suggestion of Death begins the process of closing the guardianship case.

Even after the ward has passed away, if the case remains open, the guardian is still responsible for completing any required filings, including the Final Accounting or any additional actions the Court may direct.



Chapter 3: Best Practices

Best Practices of Guardianship

Guardianship works best when guardians follow clear, consistent practices that support the ward's safety, rights, and overall well-being. Using the National Guardianship Association Standards of Practice (2022) as a foundation, this guide outlines key *Positive Practices and Practices to Avoid* to support sound decision-making in everyday guardianship.



Positive Practices



Act in the ward's best interest

Make decisions that protect the ward's well-being, rights, and preferences (Standard 7, Section III).



Support Independence

Encourage the ward in making choices and doing as much as possible for themselves (Standard 7, Section I).



Listen and Communicate

Explain decisions in way the ward can understand and include them in the process (Standard 6, Section III).



Use Least Restrictive Alternatives

Choose the option that best supports the ward's personal and financial goals, needs, and preference (Standard 8, Section I).



Follow Court Orders

Act within the powers granted and notify the court of significant decisions (Standard 2, Section III).



Practices to Avoid



Ignore the Ward's Wishes and Abilities

Always consider their preferences and strengths before making decisions (Standard 7, Section I).



Neglect the Ward's Well-being

Do not ignore changes in the ward's health, safety, or daily needs. Monitor and respond to the ward's needs to protect their well-being (Standard 14, Section I).



Use the Ward's Money Improperly

Never use funds for personal uses – **ONLY** court-approved expenses for the ward (Standard 20, Section III),



Make Major Changes without Court Approval

Do not sell the ward's property or move them out of the jurisdiction without first getting approval from the court (Standard 2, Section I).



Miss Deadlines or Required Reports

Complete and file all required reports, inventories, and accounting by the deadlines set in the order (Standard, Section V).

Record-Keeping Tips

Good record-keeping is an essential part of effective guardianship. Keeping accurate, organized documentation helps guardians track important information, support daily decision-making, and provide the Court with clear and reliable updates when required.

Record-keeping includes keeping Court documents and reports in one designated place; saving receipts, invoices, and bank statements for all deposits and expenses; and regularly reviewing files to stay on top of deadlines and Court orders.

Keeping the Court Informed

Guardians must notify the Court promptly when important changes occur. Keeping the Court informed ensures that the judge is aware of any significant developments that could affect the ward's care, safety, or financial well-being. These updates may be reported during Status Hearings or Court-requested hearing.

Timely communication allows the Court to take appropriate action when needed. Guardians must report changes that involve:

- Any major changes in the ward's medical condition, behavior, or personal safety
- Moves, housing changes, or conditions that affect how and where the ward lives
- Significant changes in income, benefits, expenses, or financial risks
- Events such as hospitalization, emergencies, or situations requiring immediate intervention
- Information the Court needs to review actions, approve requests, or adjust guardianship orders

Decision-Making Framework

When making decisions, the ward's wishes, safety, and well-being must be considered. To support this, guardians can use two primary decision-making frameworks: the **Best Interest Standard** and the **Substituted Judgment Standard**. These frameworks help evaluate options, weigh risks and benefits, and guide guardians toward the least restrictive and most appropriate course of action.

Best Interest Standard

The **Best Interest Standard** is used by a guardian when their ward has never had capacity or if the ward's wishes cannot be determined. Under this approach, the guardian independently decides what best promotes the ward's overall welfare. To apply this standard effectively, guardians should:

Consider the ward's health, safety, welfare, and comfort above all.

E.g., selecting a care home that provides 24-hour supervision when the ward can no longer safely remain alone at home.

Check all available medical, personal, and financial options before making a decision.

E.g., reviewing different treatment plans, comparing medication options, or confirming whether insurance or public benefits cover certain services.

Choose the least restrictive alternative that still meets the ward's needs.

E.g., arranging in-home support services instead of relocating the ward to a facility, as long as they can remain safe.

Review the ward's situation regularly to ensure decisions continue to serve their best interest.

E.g., adjusting the level of caregiving or updating services after a change in the ward's mobility or daily functioning.

Consult with professionals (such as doctors, nurses, social workers, or case managers) to inform decisions.

E.g., seeking a medical opinion before consenting to surgery or asking a social worker to evaluate whether additional supports are needed.

Substituted Judgment Standard

The **Substituted Judgment Standard** is applied when the ward previously had decision-making capacity and their values, beliefs, and preferences are known. Under this approach, the guardian should make the choice the ward *would have made* for themselves if they were still able to do so.

To apply this standard effectively, guardians should:

Review the ward's past statements, writings, or advance directives.

- *E.g., following the ward's previously documented preference for home-based care rather than facility placement.*

Consult family members, friends, or caregivers who know the ward's wishes.

E.g., speaking with close relatives to confirm the ward's preferences about medical treatments.

Consider the ward's religious, cultural, and personal values when making decisions.

E.g., choosing services that align with the ward's cultural practices or dietary restrictions.

Avoid substituting your own preferences - focus on what the ward would want.

E.g., selecting the ward's preferred physician or provider even if you personally favor a different one.

Review the ward's situation regularly to ensure decisions remain aligned with their known wishes.

E.g., adjusting care arrangements if the ward's condition changes but still honoring their original choices when safe.

Balance the ward's preferences with their safety when a choice could lead to harm.

- *E.g., modifying a preferred activity to make it safer while preserving as much of the ward's preference as possible.*

Blended Approach

In practice, guardians may need to use both standards together. Guardians should first try to apply the *Substituted Judgment Standard*, honoring what the ward would have wanted based on their known values and choices.

However, when those wishes are unclear, outdated, or would cause harm, the guardian must then rely on the *Best Interest Standard* to make a safe and reasonable decision. There is no single approach that fits every situation; each decision must consider the unique circumstances of the ward.



Start with Substituted Judgment

Begin by thinking about what the ward would want. Look at their past choices, values, and any statements they made before. Talk with people who know the ward well and ask, “What would they want if they could decide right now?”

Shift to Best Interest When Needed

If the ward’s wishes are unknown, unclear, or would put them at risk, make decisions based on what is best for their safety and well-being. Focus on their health, dignity, and quality of life. Always choose the least restrictive option that still meets their needs.

Balance Both Standards

Sometimes, what the ward wants and what keeps them safe may not match. In those cases, try to balance their independence with your duty to protect them. Think about how you made your decision and the reasons behind it. Review your decisions often, since the ward’s situation can change over time.

Blended Approach in Action

If a ward previously said they never wanted to live in a nursing home, but now needs 24-hour care because of advanced dementia and frequent falls, the guardian should:



Explore in-home care options first (Least Restrictive)



Acknowledge and respect that preference (Substituted Judgment)



If home care is not possible or safe, choose a care home that preserves dignity and comfort (Best Interest)

If those options are no longer sufficient to keep the ward safe, the guardian may then consider a skilled nursing facility, but only after discussing the situation with the care team, reviewing all alternatives, and clearly documenting the reasons a higher level of care is necessary.

Least Restrictive Alternatives

Guardians should also consider how to carry out decisions in the least restrictive way possible. **Least restrictive alternatives** are supports and services that help people meet their needs while keeping as much independence, choice, and control over their lives as possible. Least restrictive alternatives emphasize the ward's strengths, preferences, and experiences while ensuring they receive the level of support necessary.

Least Restrictive Alternatives in Action

The ward's daily activities can help guide the level of support needed. Some individuals may need assistance with dressing, bathing, eating, or preparing meals. In these situations, the guardian can arrange supports that help the person stay as independent as possible while still receiving the necessary help. This may include:



Using assistive tools

E.g., using a walker so the person can move around safely with less hands-on assistance.



Adjusting the environment

E.g., installing grab bars so the person can bathe safely with minimal help.



Arranging targeted support

E.g., arranging a meal-delivery service for days when the person struggles with cooking.

Monitoring of Guardianship Cases

As part of the court's ongoing workflow, routine monitoring is incorporated into guardianship cases to help ensure the safety and well-being of adults under guardianship. This includes periodic reviews, independent observations, and follow-up when concerns arise.

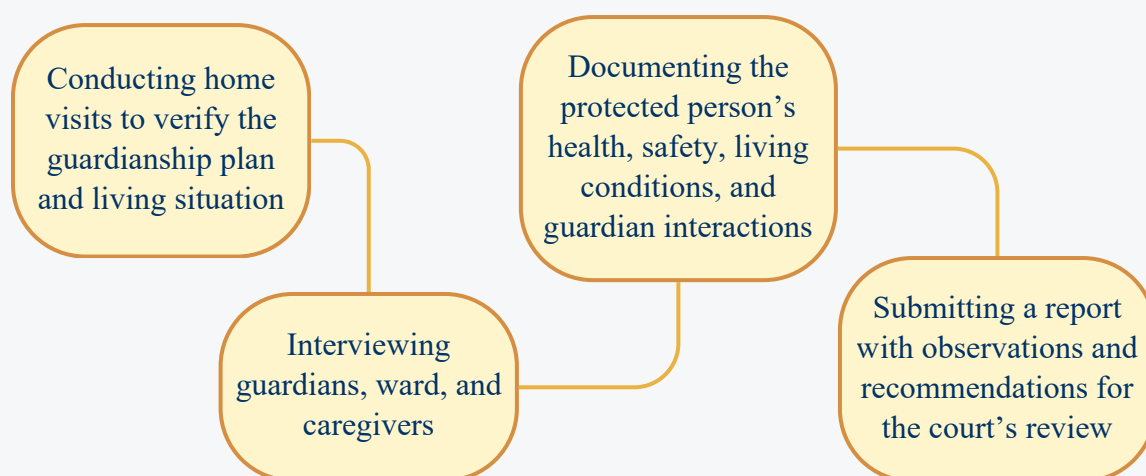
The ***Court Visitor Program*** is one component of this monitoring process.

Court Visitors supply information that helps the court identify potential concerns such as fraud, neglect, or abuse; support the well-being of adults under guardianship; and evaluate whether guardianship remains appropriate while identifying less restrictive alternatives when possible.

Court Visitor

A ***Court Visitor*** is an individual appointed by the court to observe and report on a guardianship case. Court Visitors may come from fields such as social services, law, or psychology and assist the court by offering an independent perspective. They may be assigned at the petition stage or any time the court determines that additional information is needed.

A *Court Visitor* may also be appointed when the court identifies concerns after a guardian has been appointed. The responsibilities of a court visitor include:





Glossary

Glossary

Adult Guardianship	A legal arrangement where a court appoints or chooses a guardian to make decisions for another adult who can't make decisions for themselves.
Annual Accounting	A yearly report filed by a guardian showing how the ward's income and assets were managed to demonstrate financial management to the court.
Best Interest Standard	A way of making decisions for someone who cannot express their wishes. The guardian decides what will best protect the person's health, safety, and well-being.
Conditional Guardian	A conditional guardian appointed by the court to make decisions for a ward under specific conditions or limitations set by the court.
Court Order	A written directive issued by the court in a guardianship case that outlines the guardian's power, duties, and responsibilities, and must be followed as legally binding instructions.
Court Visitor	An individual appointed by the court to review a guardianship case and evaluate the well-being of the protected person (ward).
Decision-Making Matrix	A tool that helps guardians think through different decision-making approaches and choose the option that best fits the person's needs, rights, and level of independence.
Extraordinary Expense	An expense above a certain amount (e.g. \$2,000) that requires court approval before the guardian can spend the ward's funds.
Fiduciary Duty	A legal obligation to act in the best interest of the ward when managing their money or property.
Full Guardianship	A guardianship where the guardian is responsible for both the person and the estate of the ward.
Guardian of the Estate	An appointed guardian of the estate deals with the ward's financial matters such as income, expenses, property and bills.

Guardian of the Person	An appointed guardian of the person makes decisions about medical care, living arrangements, and daily personal needs of the adult ward.
Guardianship Plan	A required court document outlining how the guardian will meet the ward's personal, medical, social, and financial needs.
Inventory and Appraisement	A report listing the ward's property and its value, used to document and manage the ward's assets.
Least Restrictive Alternatives (LRAs)	Ways to support a ward with their well-being while allowing them to stay independent as possible.
Letters of Guardianship	A court-issued document that gives a guardian a legal authority to manage a ward's care, finances, and legal matters.
Limited Guardianship	A guardianship where the guardian's authority is restricted to only the person or only the estate, not both.
Notice of Hearing	A court-issued document notifying interested parties of a scheduled court hearing about guardianship matters.
Petition for Guardianship	A written formal request filed with the court asking for guardian to be appointed for an adult.
Powers of Guardians	The specific rights and responsibilities given to a guardian by the court, which may include managing finances, making medical decisions, and/or arrangement of care.
Protected Person	An adult who has been placed under the legal protection of a guardian because they are not able to manage their own personal, medical or financial affairs. Another term for a Ward.
Public Guardian	A government-appointed guardian, appointed by the Chief Justice, who serves when no suitable family guardian is available.
Representative Payee	A person appointed by a government agency to receive and manage a ward's government benefits, ensuring the funds are used for the ward's basic needs such as housing, food, and medical care.

Substituted Judgment	A way of making decisions based on what the person would have wanted if they were able to decide. The guardian uses the person's known values, beliefs, and past choices to guide the decision.
Suggestion of Death	A document filed with the court to inform them of a ward's death, starting the process to close or terminate the guardianship case.
Temporary Guardian	A guardian appointed by the court to make decisions for a limited time, usually during an emergency or until a permanent guardian is appointed.
Ward	An adult who has been placed under the legal protection of a guardian because they are not able to manage their own personal, medical, or financial affairs.



Resources

Adult Day Care

Adult Day Care (ADC)

Provides supervised daytime care, social activities, health monitoring, and support services for adults in need of assistance while giving caregivers respite.

Guma Gine'fli'e (North) Contact Number: (671) 922-1818 or (671) 922-0430

Macheche (Central) Contact Number: (671) 922-1843/53 or (671) 922-0455

Inalahan (South) Contact Number: (671) 922 -1832 or (671) 922-0248

Caregiving and Care Home Services

Guahan Caregiving Services

A local in-home caregiving provider on Guam.

Contact Number: (671) 633-4475

Email Address: guahancareservices@gmail.com

National Family Caregiver Support Program

Provides caregivers with information and access to services, counseling, support groups, training, and respite care.

Contact Number: (671) 922-1818/0430

Website: <https://www.hspguam.com/national-family-caregiver-support-program>

St. Dominic's Senior Care Home

A residential care facility for the elderly, providing 24-hour nursing and assisted living services.

Contact Number: (671) 632-9370

Email Address: info@stdominicsguam.org

Community Safety & Support Services

Catholic Social Services - Karidat Program

Provides residential and supportive services for adults with significant physical, cognitive, and/or intellectual disabilities.

Contact Number: (671) 648-5888

Email Address: info@cssguam.org

Website: <http://www.catholicsocialserviceguam.org/>

Department of Public Health - Division of Senior Citizens, Adult Protective Services (APS)

Provides protective services for elderly adults and adults with disabilities experiencing or at risk of abuse, neglect, or exploitation. APS investigates all reports of suspected abuse.

Contact Number: (671) 735-7421

Email Address: APSGuam@dphss.guam.gov

Department of Integrated Services for Individuals with Disabilities (DISID)

Operates two core programs: Division of Vocational Rehabilitation (DVR) and Division of Support Services (DSS). DVR provides vocational rehabilitation and supported employment services and DSS coordinates community-based disability programs.

Contact Number: (671) 475-5735/38 or (671) 475-4620

Guam Behavioral Health and Wellness Center (GBHWC)

Offers 24-hour crisis services, counseling and psychological services, drug and alcohol treatment, and other specialized programs.

Contact Number: (671) 647-5440

For Suicide & Crisis Lifeline: Dial 988 or chat 988lifeline.org

Guam Get Care

A one-stop resource for finding care services in Guam, offering information on adult day cares, in-home support, and other community services.

Website: <https://guamgetcare.org/consumer/index.php>

Guam Police Department (GPD)

Guam's primary law enforcement agency which is responsible for protecting life and property, preventing crime, enforcing laws, and maintaining public safety across Guam.

For emergencies: Dial 911

Agat Precinct (South) Contact Number: (671) 472-8915/6

Dededo Precinct (North) Contact Number: (671) 632-9808

Sinajana Precinct (Central) Contact Number: (671) 475-8541

Tamuning/Tumon Precinct (Hotel Row) Contact Number: (671) 649-6330

Guam System for Assistive Technology (GSAT)

Provides assistive technology services and equipment loans to help individuals live more independently.

Contact Number: (671) 735-2493

Email Address: gsat@guamcedders.org

Website: <https://www.gsatcedders.org/>

Guam Veterans Affairs Office (GVAO)

Coordinates veterans programs in Guam and provides information, guidance, and assistance with federal benefits and claims. Services include counseling, home or hospital visits for veterans unable to travel, and support in accessing VA health services.

Contact Number: (671) 475-8388 through 8394

Website: <https://gvao.guam.gov>

Health Services of the Pacific (HSP) - Case Management Services

Provides assistance with applying for adult day care, the Elderly Nutrition Program (Homebound), in-home services, and the National Family Caregiver Support Program for elderly individuals.

Contact Number: (671) 735-3277

Office of the Attorney General - Victims Service Center (VSC)

Provides support and guidance to crime victims, including information on rights and protections, assistance with safety planning, and referrals to services.

Contact Number: (671) 475-2587

Email Address: victimservices@oagguam.org

University of Guam Center for Excellence in Developmental Disabilities Education, Research, and Service (UOG CEDDERS)

Provides training, community support, and research to improve services for individuals with developmental disabilities in Guam and the Pacific.

Contact Number: (671) 735-2481

TTY: (671) 734-6531

Email Address: cedders.online@guamcedders.org

Healthcare

Department of Public Health and Social Services (DPHSS) - Guam Community Health Center

Provides general, prenatal, immunization, and behavioral health services.

Dededo (North) Contact Number: (671) 635-7412

Inarajan (South) Contact Number: (671) 828-7511

Website: <https://dphss.guam.gov/>

Guam Memorial Hospital Authority (GMHA)

Guam's public hospital, providing emergency care, inpatient services, and comprehensive medical treatment for the island community.

Contact Number: (671) 647-2330

Social Services Department: (671) 647-2424

Website: <https://www.gmha.org/>

Guam Regional Medical City (GRMC)

A private hospital offering advanced medical care, specialty services, and 24/7 emergency treatment for Guam and the Pacific region.

Contact Number: (671) 645-5500

Social Services Department: (671) 645-5513/6

Website: <https://www.grmc.gu/>

Health Services of the Pacific (HSP)

Provides home health, hospice, and outpatient clinical and rehabilitation services.

Contact Number: (671) 735-3277

United States Naval Hospital Guam (USNH)

Guam's only military healthcare facility on the island, serving active-duty personnel, dependents, retirees, and eligible beneficiaries.

Contact Number: (671) 344-9222

Website: <https://guam.tricare.mil/>

Guam VA Clinic

Provides outpatient primary care services for veterans.

Contact Number: (800) 214-1306

VA Health Connect: (833) 983-0487

Mental health care: (808) 433-0660

Website: <https://www.va.gov/pacific-islands-health-care/locations/guam-va-clinic/>

Housing

Catholic Social Services (CSS) - Guma San Jose

Provides emergency housing and supportive services for individuals and families experiencing homelessness, offering case management and assistance to help clients regain stability.

Contact Number: (671) 648-5888

Email Address: info@cssguam.org

Website: <http://www.catholicsocialserviceguam.org/>

Guam Housing Corporation (GHC)

Assists residents by providing affordable housing programs, financial guidance, and resources to support homeownership and rental opportunities.

Contact Number: (671) 647-4143

Email Address: webmaster@ghura.org

Website: <https://guamhousing.org/>

Guam Housing & Urban Renewal Authority (GHURA)

Administers Guam's public housing, Section 8 programs, and community development initiatives, supporting safe, affordable housing and neighborhood improvement efforts across the island.

Contact Number: (671) 477-9851

Website: <https://ghura.org/>

WestCare Pacific Islands - Hatsa Program

Provides emergency food and shelter assistance for eligible participants, along with counseling and case management for unhoused individuals and families.

Email Address: hatsa@westcare.com

Contact Number: (671) 989-1962

Website: <https://www.westcarepacificislands.org/hatsa>

Legal Services

Civil Law Center

Provides legal assistance, information, and support services to the community.

Contact Number: (671) 969-3131

Email Address: info@guamclc.org

Website: www.guamclc.org

Guam Bar Association

Provides a lawyer referral service to help individuals find private attorneys or law firms for various legal needs.

Email Address: info@guambar.org

Contact Number: (671) 989-4227

Website: <https://guambar.org/>

Guam Elder Justice Center

Offers free legal assistance to residents ages 60 and older.

Email Address: support@guamejc.org

Contact Number: (671) 477-9851

Website: <https://guamejc.org/>

Guam Legal Services – Disability Law Center

Provides legal assistance, community outreach, and training to those with mental illness, developmental and other disabilities, and survivors of violence.

Email Address: information@guamlsc.org

Contact Number: (671) 477-9811

Website: <https://www.guamlegalservices.org/>

National Resources

Administration for Community Living (ACL)

Provides information on how to support older adults and people with disabilities.

Website: <https://acl.gov/help>

American Bar Association – Commission on Law and Aging

Offers legal resources related to guardianship, supported decision-making, and elder rights.

Website: https://www.americanbar.org/groups/law_aging overseeing a fiduciary

National Guardianship Association (NGA)

Provides standards of practice, training, and national guardianship resources.

Website: <https://www.guardianship.org/>

National Guardianship Network

A coalition of organizations promoting best practices and improved guardianship systems nationwide.

Website: <https://www.nationalguardianshipnetwork.org/>

Social Security Administration – Representative Payee Program

Provides oversight and guidance for managing a beneficiary's Social Security funds.

Contact Number: 1-800-772-1213

Website: <https://ssa.gov/payee>

Veterans Affairs Fiduciary Program

Protects beneficiaries who are unable to manage their VA benefits by appointing and overseeing a fiduciary.

Contact Number: 888-407-0144

Website: <https://www.benefits.va.gov/fiduciary/index.asp>

Transportation Services

Accessible Van Transportation Services (AVTS)

Provides 24/7 non-emergency medical transportation services.

Email Address: avtsguam@gmail.com

Contact Number: (671) 898-8695

Website: <https://www.avtsguam.com/>

Guam Regional Transit Authority

Provides island-wide transit services, operating fixed public bus routes and specialized paratransit services for the general public, visitors, and individuals with disabilities

Email Address: ride@grta.guam.gov

Contact Number: (671) 647-7433/34/35

Website: <https://grta.guam.gov>

Marianas Medical Response

Provides emergency medical service operations, critical patient care transfers, and emergency medical technician stand-by services

Contact Number: (671) 989-7667



Forms

DISCLAIMER: Names and information shown on sample court documents are for illustrative purposes only.

Annual Financial Accounting Page 1

IN THE SUPERIOR COURT OF GUAM

Write/type the Ward's name.

IN THE MATTER OF THE GUARDIANSHIP
OF

John Doe

An Adult.

BY

James Doe

Petitioner(s)

Superior Court Case No. SP 0000-25

Write/type the court case number here.

GUARDIANSHIP ANNUAL FINANCIAL ACCOUNTING

Write/type the Guardian(s) name.

NOTE: If the Social Security Administration or other agency has appointed another party as a representative payee or fiduciary for benefits, please include a copy of the representative payee's or fiduciary's report(s) that are completed on behalf of the ward. Complete this form for the assets that are in your control.

You should also consult Title 15, Division 4 of the Guam Code, available at <http://www.guamcourts.org/CompilerofLaws/GCA/title15.html>.

Use additional pages if necessary.

1) I am the Guardian for:

Name: John Doe

Mailing Address: P.O. Box 123 Hagatna, Guam 96910

Residential Address: 123 Road Hagatna, Guam 96910

Date of Birth: 01/01/1939

Phone Number: N/A

Write/type the ward's information.

2) The following is my contact information:

Name: James Doe

Mailing Address: P.O. Box 123 Hagatna, Guam 96910

Residential Address: 123 Road Hagatna, Guam 96910

Age: 45

Phone Number: (671) 123-4567

Write/type the guardian's information.

Annual Financial Accounting Page 2

Write/type the reporting period.

If this is your **first** accounting, the period runs from the date of appointment to the date you prepare this. For all later filings, each reporting period should begin the day after the previous one ended.

3. Report for the Period from January 5, 2025 to January 4, 2026

A) Ward's beginning checking account(s) balance: \$ 2,350

B) Income and Deposits:

Wages/Salary \$ 0

Social Security \$ 13,200/year (\$1,500 per month)

Pension/Annuities \$ 0

Investments \$ 0

Other, please describe:

Car Sale \$ 15,000

Rental income \$ 24,000 (\$2,000 per month)

Add the Total of all Deposits \$ 52,200

C) Expenses and Withdrawals:

Rent/Mortgage/Residence \$ 0

Utilities/Phone/etc \$ 3,560/year

Groceries/Food \$ 2,000/year

Insurances \$ 0

Spending Money \$ 0

Personal Needs \$ 1,500/year

Caregiver Fees \$ 12,000/year (\$1,000 per month)

Legal/Professional Fees \$ 0

Other, please describe:

_____ \$ _____

Add the Total of all Expenses/Withdrawal \$ 19,060

D) Ward's ending checking account(s) balance: \$ 35,490

Write/type the yearly net expenses and withdrawals to the account.

Write/type the yearly net income and deposits to the account.

To calculate ending balance:
add the beginning balance to
the total deposits, then
subtract the total expenses.

Example:
 $\$2,350 + \$52,200 - \$19,060$
 $= \$35,490$

Annual Financial Accounting Page 3

Write/type the Ward's current assets, such as real estate, vehicles, furniture, jewelry, investments, and any other property of value.

Write/type any assets that were disposed, such as vehicles, real estate, or other property that was sold, transferred, or no longer owned.

4) Current Asset Listing:

Asset Description	Date Acquired if New	Value or Balance
House at 123 Road Hagatna, Guam	N/A	\$300,00
Checking Account at Bank	N/A	\$35,490
Rental Property - 456 Road Hagatna, Guam	N/A	\$180,000

5) Assets Disposed Of since Last Report: include the name of the person or company that received the asset, and the reasons for the disposal in the comments.

Asset Description and Reason for Disposal	Date of Disposal	Amount Received
2019 Toyota Camry	May 5, 2025	\$15,000

6) Mortgage, Loans, Creditors, Other Debts:

Description	Value or Balance	Location
N/A		

Write/type the Ward's current assets, such as real estate, vehicles, furniture, jewelry, investments, and any other property of value.

Annual Financial Accounting Page 4

7) Comments on financial well-being and transactions. Include the reason why assets were disposed of, or why new assets were received, and explain new debt. Summarize the financial decision-making assistance you have provided to the ward. (Attach additional pages as needed.)

The Toyota Camry 2019 was sold on May 5, 2025 to a neighbor because it was no longer needed. My father is bed-ridden and can no longer drive.
The income received from this sale will be put towards my father's care.

I declare under penalty of perjury that the foregoing information is true and correct to the best of my information and belief.

Sign your signature

Signature

James Doe

Print full name legibly.

James Doe

Print Name:

Write the date completed.

January 4, 2026

Date

Inventory and Appraisement Page 1

IN THE SUPERIOR COURT OF GUAM	
Write/type the Ward's name. IN THE MATTER OF THE GUARDIANSHIP OF <u>John Doe</u> An Adult. BY <u>James Doe</u> Petitioner(s)	Write/type the court case number here. Superior Court Case No. SP <u>0000-25</u> Write/type the Guardian(s) name. INVENTORY & APPRAISEMENT
INSTRUCTIONS: As the guardian over an adult, you must complete and sign this Inventory & Appraisement. You should also consult Title 15, Division 4 of the Guam Code, available at http://www.guamcourts.org/CompilerofLaws/GCA/title15.html. Use additional pages if necessary.	
1. I am the Guardian for: Name: <u>John Doe</u> Mailing Address: <u>P.O. Box 123 Hagatna, Guam 96910</u> Residential Address: <u>123 Road Hagatna, Guam 96910</u> Date of Birth: <u>01/01/1939</u> Phone Number: <u>(671) 123-4567</u> Write/type the ward's information. 2. The following is my contact information: Name: <u>James Doe</u> Mailing Address: <u>P.O. Box 123 Hagatna, Guam 96910</u> Residential Address: <u>123 Road Hagatna, Guam 96910</u> Age: <u>45</u> Phone Number: <u>(671) 123-4567</u> Write/type the guardian's information.	
INVENTORY AND APPRAISEMENT 1	

Inventory and Appraisal Page 2

3. The ward's assets are:

Write/type the Ward's current assets.

Description of Assets (e.g.: bank accounts, property, investment accounts, vehicles): ☐ None	Estimated Value
Checking Account at Bank	\$ 2,000
House at 123 Road Hagatna, Guam	\$ 300,000
Rental Property at 456 Road Hagatna, Guam	\$ 180,000
TOTAL:	\$ 482,000

If the ward has no assets, place a check mark in the box next to 'None.'

4. The ward's income is:

Write/type the Ward's current income.

Description of Income (e.g.: social security, retirement benefits, SNAP, rental income) ☐ None	Estimated Value
Social Security	\$ 1,500/monthly
Rental income	\$ 2,000/monthly
	\$
TOTAL:	\$ 3,500/monthly

If the ward has no income, place a check mark in the box next to 'None.'

Inventory and Appraisement Page 3

If the ward has no debts or liabilities, place a check mark in the box next to 'None.'

5. The ward's debts and liabilities are:

Write/type the Ward's debt or liabilities.

Description of Debt or Liability (e.g.: mortgage, loans, taxes)	Estimated Value
☒ None	
	\$
	\$
	\$
TOTAL:	\$

I declare under penalty of perjury that the foregoing information is true and correct to the best of my information and belief.

Sign your signature.

James Doe
Signature

Print your full name legibly.

James Doe
Print Name:

Write the date completed.

March 4, 2025
Date

Guardianship Plan (Existing Case)

Page 1

James Doe
123 Road Hagatna, Guam 96910
jamesdoe@email.com
(671) 123-4567

Write/type your name,
address, email address, and
phone number in this corner.

IN THE SUPERIOR COURT OF GUAM

Write/type
the Ward's
name.

IN THE MATTER OF THE GUARDIANSHIP

Superior Court Case No. SP 0000-25

Write/type the
court case
number here.

OF

John Doe

An Adult,

BY

James Doe

Petitioner(s).

GUARDIANSHIP PLAN
FOR
EXISTING GUARDIANSHIP CASE
[CONFIDENTIAL]

Write/type the
Guardian(s)
name.

INSTRUCTIONS: The proposed guardian and any co-guardians should complete and sign this plan and submit it **within 30 days** of the Court's notice or instructions. Updated plans should be submitted whenever a material change occurs.

This plan shall be developed in consultation with the ward. If the ward is unable to participate in developing this plan, the guardian may consult family members and any community agency involved in providing services to the person.

Use additional pages if necessary.

Check mark the
reason the ward is
eligible for
guardianship.

The primary reason the ward is eligible for a guardianship is: (Please select all that apply)

- | | |
|--|--|
| ☐ Intellectual disability (e.g., MD) | ☐ Chronic Mental Illness |
| ☐ Stroke | ☒ Dementia or Alzheimer's |
| ☐ Alcohol/Substance Abuse | ☐ Traumatic Brain Injury |
| ☒ Old Age | ☐ Weakness of Mind/Cognitive Impairment |
| ☐ Medical Condition (describe): _____ | |
| ☐ Other: _____ | |

Guardianship Plan (Existing Case)

Page 2

GUARDIANSHIP PLAN FOR EXISTING GUARDIANSHIP CASE Page 2
[CONFIDENTIAL]

THE FOLLOWING DESCRIBES THE PRESENT CONDITION OF THE WARD AND HIS/HER ESTATE:

I. LIVING ARRANGEMENTS FOR THE WARD:

1. In the last six months, the ward has lived at the following address(es):

123 Road Hagatna, Guam 96910

2. The most recent address is a:

- ☒ Private home, owned by ward
☐ Guardian's Home
☐ Relative's OR Friend's home (relationship): _____
☐ St. Dominic's
☐ Assisted Living Facility (name): _____
☐ Hospital/Medical Facility (name): _____
☐ Other (please specify): _____

***If residing at a home, name any other persons living in the home and their relationship to the ward:*

- a. James Doe (Son of ward)
b. Jessica Doe (daughter-in-law of ward)
c. _____

3. If you intend to change the ward's address in the next year, identify the new location and explain why:

N/A

II. MEDICAL CARE FOR THE WARD:

1. Describe the current physical health of the ward, including all known health conditions for which treatment is being received or is proposed: My father John is

generally stable. He is receiving treatment for arthritis and hypertension.

2. Identify medical professionals:

- a. Primary Physician & Clinic: Dr. Smith at Smith's Home Health
b. Other Physician & Clinic (if applicable): N/A
c. Social Worker or other case worker: Ms. Bennett, LMSW for Home Health
d. Therapist(s) (recreation, speech, physical, occupational): N/A

Write/type all living arrangement details.

For any part that does not apply, write 'N/A'.

Write/type all medical care details.

For any part that does not apply, write 'N/A'.

Guardianship Plan (Existing Case)

Page 3

GUARDIANSHIP PLAN FOR EXISTING GUARDIANSHIP CASE Page 3
[CONFIDENTIAL]

e. Other: N/A

f. Date of Last Medical Evaluation: December 10, 2024

3. Does the ward have a health care directive? ☐ Yes ☒ No ☐ I do not know--
If no or unknown, state what efforts have you made to determine the ward's preferred medical treatment:
I reviewed his medical records and no directive was found.

III. MENTAL HEALTH TREATMENT FOR THE WARD

1. Indicate which of the follow applies:
- ☒ The ward does not currently need mental health treatment.
☐ The ward receives mental health treatment. The current mental health of the ward, including all known diagnoses made by mental health professionals for which treatment is being received is:
N/A
2. Identify treating mental health professionals:
- a. Psychiatrist or Psychologist: N/A
b. Other: N/A
3. Date of last mental health examination or treatment: N/A

IV. SOCIAL AND SUPPORTIVE CARE FOR THE WARD

1. Is the ward currently employed? ☐ Yes ☒ No
***If yes, please provide name of employer and work schedule:* N/A
2. Is the ward currently participating in any educational, vocational, or other training?
☐ Yes ☒ No
***If yes, please provide name of place and schedule:*
N/A
3. Describe the ward's current social activities and support services:
My father engages socially through virtual church services and regular family interaction.

Write/type all medical care details. For any part that does not apply, write 'N/A'.

Write/type all mental health treatment details. For any part that does not apply, write 'N/A'.

Write/type all social and supportive care details. For any part that does not apply, write 'N/A'.

Guardianship Plan (Existing Case)

Page 4

GUARDIANSHIP PLAN FOR EXISTING GUARDIANSHIP CASE Page 4
[CONFIDENTIAL]

4. In the next year, I plan to arrange the following services to assist the ward:
- ☐ Educational or training programs
 - ☐ Vocational rehabilitation or supported work programs
 - ☐ Personal home care (e.g., home health aide)
 - ☐ Case management or social work services
 - ☐ Housing assistance and/or public benefits
 - ☒ Other (please specify):
to continue in-home services and explore respite services for caregivers.
5. Because of the nature of the ward's incapacity,
- ☐ The chances are good that the ward will be able to improve his/her ability to provide necessary care for himself/herself.
 - ☒ It is extremely unlikely that the ward will ever return to full capacity or even be able to improve his/her ability to provide necessary care for himself/herself.

If applicable, write/type the assets and debts of ward on Page 8.

V. FINANCIAL CARE FOR THE WARD

If you have not submitted an annual accounting or inventory of assets in the past year, please list the ward's assets and debts on the attached sheet.

N/A

VI. OTHER INFORMATION

1. Does the ward have a will? ☒ Yes ☐ No
2. Please provide the names and addresses of the ward's next of kin:
- ☐ Spouse/Domestic Partner: Marie Doe - Deceased on May 25, 2015
 - ☒ Children: James Doe - 123 Road Hagatna, Guam 96910
Janine Doe - 1234 Sunset Blvd. Los Angeles, CA 90026
 - ☒ Grandchildren: Ana Doe - 1234 Sunset Blvd. Los Angeles, CA 90026
 - ☒ Parents: Joaquin and May Doe - Deceased; dates of death unknown.
 - ☐ Brothers and/or Sisters: N/A
- **Continue listing below if the above is not applicable:**
- ☐ Nieces and/or Nephews: _____

Write/type all other information. For any part that does not apply, write 'N/A'.

Guardianship Plan (Existing Case)

Page 5

GUARDIANSHIP PLAN FOR EXISTING GUARDIANSHIP CASE Page 5
[CONFIDENTIAL]

☐ Uncles and/or Aunts: _____

☐ First Cousins: _____

☐ Grandparents: _____

☐ Other kin: _____

3. Provide any other information that the Court should be aware of with regard to the guardianship plan for the ward:

No additional concerns at this time. My focus as a guardian is on helping maintain my father's health and safety.

I have consulted with the following person(s) in preparing this guardianship plan (check all that apply):

- ☒ Ward
- ☒ Family members of the ward
- ☐ Friends of the ward
- ☒ Care providers to the ward
- ☐ Ward's attorney
- ☐ Others (please specify): _____

Guardianship Plan (Existing Case)

Page 6

GUARDIANSHIP PLAN FOR EXISTING GUARDIANSHIP CASE Page 6
[CONFIDENTIAL]

DECLARATION BY GUARDIAN

I, James Doe, declare under penalty of perjury that the foregoing is true and correct to the best of my knowledge, information, and belief. I understand that except in emergencies, I will not substantially deviate from the above plan without court approval.

Sign your signature.

James Doe

Signature

Print your full name legibly.

James Doe

Print Name

Write/Type your mailing or home address.

123 Road Hagatna, Guam 96910

Address

Write/Type your contact number.

(671) 123-4567

Contact Number

Write/Type your contact number.

jamesdoe@email.com

E-mail Address

Guardianship Plan (Existing Case)

Page 7

GUARDIANSHIP PLAN FOR EXISTING GUARDIANSHIP CASE Page 7
[CONFIDENTIAL]

FOR CO-GUARDIAN if any:

I, _____, declare under penalty of perjury that the foregoing is true and correct to the best of my knowledge, information and belief. **I understand that except in emergencies, I will not substantially deviate from the above plan without court approval.**

Signature

Print Name

Address

Contact Number

E-mail Address

Guardianship Plan (Existing Case)
Page 8

GUARDIANSHIP INCOME/EXPENSE RECORD

MONTH: January / 2026
(MONTH) (YEAR)

[illegible]

If you have not submitted an Annual Accounting or Inventory of assets in the past year, please list the ward's assets and debts.

To calculate the balance: Start with the previous balance (or zero if beginning).

For each entry, subtract any withdrawal/expense and add any income/deposit. Update the balance after each transaction.

Suggestion of Death

James Doe
123 Road Hagatna, Guam 96910
jamesdoe@email.com
(671) 123-4567

Write/type your name,
address, email address, and
phone number in this corner.

IN THE SUPERIOR COURT OF GUAM

Write/type the
court case
number.

In the Matter of the Guardianship

Special Proceedings Case No. 0000-25

of

John Doe

SUGGESTION OF DEATH

An Adult.

Write/type
the Ward's
name here.

The Clerk of this Court will please be advised that the above-named ward,
John Doe, passed away on July 26, 2026. A true and
correct copy of the Certificate of Death is attached.

Respectfully submitted this 11th day of October, 2026.

Write/type your name.

James Doe
JAMES DOE
Family Guardian

Sign your
signature.



Judiciary of Guam
120 West O'Brien Drive
Hagåtña, Guam 96910

GUAMCOURTS.GOV
